

Education Technical Team Leader

Location: [Africa] [Tanzania] [Tanzania]

Category: Education & Life Skills

Job Type: Fixed term, Full-time

Purpose of the Position.

Contribute to achieving WVTs child wellbeing targets through planning, design, monitoring and implementing education and literacy boost model in line with National Office Strategy. He/she will be a technical specialist and focal person on Education technical programming. The Education team leader will have technical accountability to oversee literacy boost interventions and also geographical accountability by supervising and providing technical support to facilitators in a specific Area Programs.

Major Responsibilities.

Projects/program Coordination and Support

- Provide technical guidelines and support on education sector integrated programming approach to Area Programs.
- Coordinate the implementation, monitoring and evaluation of education programs and Literacy Boost in selected World Vision Tanzania Area Programmes in accordance with project design and plans as agreed with the Integrated Programmes Director.
- Coordinate with the READ Team and other Literacy Boost implementing

partners to ensure the sharing of knowledge, learning and resources related to programming.

- Ensure effective communication between the Literacy Boost programme, the READ Team and other programs within World Vision Tanzania.
- Coordinate Literacy Boost training as well as any relevant staff training and learning workshops when necessary.
- Coordinate Literacy Boost learning activities, data collection, data management, and data analysis according to guidance and agreements with Integrated Programs Director.
- Ensure that the Literacy Boost programme projects are implemented in line with the READ Team established standards and guidelines and adheres to World Vision Tanzania education guidelines and the government education policies.
- Ensure effective communication and networking developed and maintained through partnership and collaboration with all stakeholders.
- Enhance or contribute to project efficiency and effectiveness through implementation follow-up activities with various implementing partners, including monitoring inputs, local conditions and resources and education project status.
- Working with other relevant staff, analyze collected data and information and prepare progress reports and assist in identification of required supplies and equipment;
- Ensure or contribute to the availability of accurate, complete and up-to-date

information required for effective Literacy Boost design, implementation, management, monitoring and evaluation, including gender disaggregation.

- Draft accurate Literacy Boost budgets for review by the supervisor.
- Contribute to or provide recommendation and other project documentation, assuring accuracy and consistency and provide support for consultation with partners as required on planning and implementation of activities;
- Compile or contribute to programme implementation training, orientation and capacity building materials to promote knowledge sharing with donors and partners;
- Working with technical specialists, developing additional content to programming components like reading camp curriculum, parental awareness raising workshops and teacher training resources.
- Supporting APs to utilize a Programme approach that implement through local structures. Eg working with the MOEVT to deliver a high quality teacher training component; Work with community groups like PTAs to facilitate community and parental engagement for out-of-school literacy initiatives.
- Work with GAM team to develop proposal and secure LB related funds.

Planning, reporting, monitoring and learning:

- Monitor and evaluate the programme activities in line with the internal M&E plan.
- Coordinating with M&E specialists to conduct literacy assessments that measure

LBs impact.

- Ensure timely and quality planning and reporting of activities to Integrated Programmes Director, READ Team and donors in line with internal requirements.
- Collate and write required implementation plans and reports from Literacy Boost Officer/Facilitator for timely submission to relevant parties.
- To maximize continuous learning, ensure timely and quality documentation of LB activities, including collection of case studies, documenting of lessons learned, best practices and challenges in accordance with requirements agreed with IPD.
- Collaboration with other team members across to ensure synergies and consistency in our programming approaches.

3. Staff management

- Provide direct technical support and daily management to Literacy Boost Officer(s)/facilitators.
- Provide strategic direction to camp based teams in line with World Vision Education Technical Approach/Technical Program.
- Coordinate with the Integrated Programme Director to provide timely and effective responses to programme challenges reported by staff
- Coordinate and lead regular meetings with IPs working in each camp.

Communications & Networking:

- Establishing a knowledge management system that supports documentation & sharing of project learnings and progress.
- Developing communication products that document progress, impact, and enable enhancements to LB components.
- Represent programming with national, local government, NGOs, communities and within WVT as appropriate.
- Undertaking networking activities and fostering partnerships with key education sector stakeholders to promote sustainable approaches for improving learning outcomes in school and community systems/structure
- Other duties as assigned and according to the demands of the programme.

Qualifications: Education/Knowledge/Technical Skills and Experience

- Bachelors Degree in Education. Post graduate education training is an added advantage.
- Relevant experience of at least 5 years in Education programming with reputable institution, national or international NGO.
- Good understanding of education concepts and issues in development context
- Working knowledge of the logical framework approach to project design, monitoring and evaluation/ project cycle management

- Strong facilitation and presentation skills with a passion for sharing knowledge
- Ability to work independently and as part of a diverse team
- Fluent in English and Swahili

Other Competencies/Attributes:

- **Must be a committed Christian, able to stand above denominational diversities.**
- **Perform other duties as required.**
- Must be a committed Christian, able to stand above denominational diversities.
- Perform other duties as required
- Ability to work with rural communities
- Highly motivated to achieve quality results and service

Knowledge, Skills and Abilities

- High integrity.
- Partnering and engaging with stakeholders.
- Ability to work with minimal supervision.

- Report writing skills
- Networking and influencing skills.
- Highly reliable and dependable.
- Passion for children.
- Skills in Programming.
- Ability to maintain effective working relationships with all levels of staff and donors.
- Computer skills.

Working Environment / Conditions:

Work environment: Few office work with frequent visits to the field. Purpose of the Position.

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- Ensure effective communication and networking developed and maintained

through partnership and collaboration with all stakeholders.

- Enhance or contribute to project efficiency and effectiveness through implementation follow-up activities with various implementing partners, including monitoring inputs, local conditions and resources and education project status.
- Working with other relevant staff, analyze collected data and information and prepare progress reports and assist in identification of required supplies and equipment;
- Ensure or contribute to the availability of accurate, complete and up-to-date information required for effective Literacy Boost design, implementation, management, monitoring and evaluation, including gender disaggregation.
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