



The United Republic of Tanzania  
**MINISTRY OF NATURAL RESOURCES AND TOURISM**

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**MINUTES OF THE THIRD NATIONAL FOREST AND BEEKEEPING  
SWAp STEERING COMMITTEE (NFBK SWAp SC) MEETING HELD ON  
29<sup>th</sup> JUNE 2007 AT THE PEACOCK HOTEL, DAR ES SALAAM**

**A: PRESENT**

**Members**

1. B. Nyange Policy and Planning Division (PDD) , Ministry of Natural Resources and Tourism- MNRT (**Chairperson**)
2. H. Ramadhani Forestry and Beekeeping Division (FBD)
3. M. N.E. Mkocha Tanzania Chamber of Commerce, Industry and Agriculture (TCCIA)
4. T. Vihola Embassy of Finland
5. K. Lukumbuzya Royal Danish Embassy
6. R. Mpendazoe Embassy of Belgium
7. F. Sekibaha PMO-RALG
8. J. Norbert Tanzania Natural Resources Forum (TNRF) - NGO
9. G. Kafumu Vice President Office- Division of Environment (VPO- DoE)

**Invitees**

1. J. Otieno FBD
2. P. Nyaronga MNRT
3. M. Chijoriga Consultant - University of Dar Es Salaam (UDSM)

**B: ABSENT WITH APOLOGY**

1. E. Jansen Royal Norwegian Embassy
2. C. Peter World Bank
3. A. Böhringer GTZ & FBD
4. Representative from Food and Agriculture Organization (FAO) of the United Nations

**C: ABSENT**

1. Representative from Ministry of Finance
2. Representative from UNDP

## **D: SECRETARIAT**

1. J. S. Mgoo FBD
2. G. A. Mkamba FBD
3. T. J. Ntemo FBD
4. R.S. Maro FBD

### **3/1 OPENING OF THE MEETING**

1. The Chairperson opened the meeting at 9.30 hours by welcoming members to the meeting. She asked them to introduce themselves.

### **3/2 ADOPTION OF THE AGENDA**

2. The meeting adopted the Agenda as circulated prior to the meeting as follows:
  - (i) Opening of the meeting;
  - (ii) Adoption of the Agenda;
  - (iii) Minutes of 2<sup>nd</sup> NFBK SWAp Steering Committee Meeting held at New Africa Hotel, Dar es Salaam on 28<sup>th</sup> March 2007;
  - (iv) Matters arising from 2<sup>nd</sup> NFBK SWAp Steering Committee Meeting;
  - (v) Draft Joint Financing Arrangement;
  - (vi) Recommendations of NFBKP Annual Joint Review 2007;
  - (vii) Update on Programme Work Plan and Budgets for 2007/08;
  - (viii) Any Other Business
    - (a) *Update on National Forest Assessment*
    - (b) *MNRT Forest Accounts*
    - (c) *Update on National Forest Policy Review*
  - (ix) Date of Next Meeting.
  - (x) Closing

### **3/3 MINUTES OF 2<sup>nd</sup> NFBK SWAP STEERING COMMITTEE MEETING HELD AT KILIMANJARO KEMPINSIKI HOTEL, DAR ES SALAAM ON 29<sup>th</sup> MARCH 2007**

3. The minutes of the 3<sup>rd</sup> committee meeting were approved as true records after making minor amendments/ corrections on the words SWAP to read SWAp and the Environment Division to read Division of Environment.

### **3/4 MATTERS ARISING FROM 1<sup>ST</sup> NFBK SWAP STEERING COMMITTEE MEETING**

4. **Under Ref. No.2/4 paragraph 4 (a)** the meeting asked MNRT to request officially PMO-RALG that MNRT-SP should be accessed and circulated to members of NFBK SWAp committee for comments. .
5. **Under Ref. No. 2/4 paragraph 5** the meeting acknowledged the attendance of the VPO- DoE representative and emphasises the need to continue making follow-up to MoF regarding continuous absence of in the Committee meetings. However, VPO-DoE representative requested MNRT to resend, previous request

letter to Permanent Secretary, VPO to appoint representative to be full member of the committee for record purpose.

6. **On Ref. No. 2/6 paragraph 11** regarding programme workplan and budget for 2007/08 the meetings was informed that the 15<sup>th</sup> July 2007 is the set deadline for submitting comments.
7. **Under Ref. No. 2/8 paragraph 15** concerning training on Joint Learning on SWAp scheduled to take place between October and November 2007, the meeting asked MNRT to invite the committee members to participate in the training.
8. **Regarding Ref. No. 2/8 paragraph 16** IUCN programme, the meeting requested FBD to follow up the recruitment of the Field Coordinator. On AFLEG initiative, the representative from Embassy of Finland informed the meeting that it has an update on this initiative which will be shared with the committee members. He also informed the meeting that the Embassy can consider the possibility of financing AFLEG roundtable discussions.

### **3/5 DRAFT JOINT FINANCING ARRANGEMENT**

9. Dr. M. Chijoriga presented draft Joint Financing Arrangement (JFA) between the Government, Development Partners and Donors in the Forestry and Beekeeping Sector highlighting, among others, the objective and scope of JFA; responsibilities of Parties to the JFA; consultation and decision making process; pooling mechanism; and organisational structure. She pointed out that there is need to agree on procurement procedure and reporting format.
10. It was agreed that draft JFA with its annexes on three year budget; monitoring & reporting; consultation and procurement processes should be circulated to members for comments by 20<sup>th</sup> August 2007.

### **3/6 RECOMMENDATIONS OF NFBKP ANNUAL JOINT REVIEW 2007**

11. Mr. Mgoo presented summary of the recommendations attached as **Annex II** of the NFBKP Annual Joint Review Report 2007. He noted that the 2<sup>nd</sup> NFBK SWAp SC meeting agreed that recommendations of the review will be a permanent agenda of its meeting in order to monitor their implementation on regular basis. The meeting was thus requested to endorse the recommendations so that status of implementation should be reported in the forthcoming meetings.
12. The meeting endorsed the recommendations after making some clarifications and incorporating the following main inputs:
  - (i) The meeting agreed that column be inserted after priority column for the purpose of reporting the status of implementation of the recommendations.

- (ii) On **recommendation 2.5.3** to establish and introduce NAFOBEDA to priority district councils, FBD was requested to identify priority districts and contact VPO- DoE on including districts to be covered in the plan to combat desertification.
- (iii) Regarding **recommendation 2.5.12** on evaluation of sawmills and other industry, the meeting:
  - a) *Requested FBD to circulate the study to members for information.*
  - b) *Informed that private sector workshop is planned between September and October 2007 to discuss issues related to mechanisms to promote forest- and beekeeping based industries. The meeting recommended that committee members should be invited to the workshop.*
- (iv) Responsibilities for **recommendations 2.5.12 and 2.5.13** were assigned to Assistant Director, Utilisation instead of Assistant Director, Forest Development.
- (v) The **recommendation 2.5.16** was recasted to read "Review and address gaps by identifying strategic actions for implementation of beekeeping development programme for increased funding".
- (vi) Priority for **recommendation 2.6.5** was changed from Medium to High.
- (vii) On **recommendation 4.4.12**, Mr Timo informed that coordination and communication is needed to harmonise with FBD all forestry related activities which numerous international and national NGOs are implementing in the districts. According to some statistics up to 5 million USD is invested annually through NGOs to these projects. The meeting asked the Embassy to share this information with committee members.

### **3/7 UPDATE on PROGRAMME WORK PLAN AND BUDGET FOR 2007/08**

- 13. Beekeeping Officer - Planning, Ms. G. Mkamba presented an update on NFBKP work plan and budget for 2007/08 amounting to 19 billion shillings. She indicated that the budget covers development and recurrent expenditures including subventions to TAFORI and TTSA.
- 14. Ms Mpendazoe reported that the agreement on Marketing of Bee Projects to be supported by the Belgium government has recently been signed for implementation.
- 15. Noted that there is need to follow-up budget on Implementation of Environment Action Plan which is coordinated by VPO- DoE.

16. Development Partners expressed their concern that FBD budget is coming down every year. They also expressed the need to make more efforts to curb revenue loss as identified in the Forest Governance and Law enforcement report.
17. PMO-RALG was asked to avail budget on the programme to the committee members. Also emphasised to follow-up to MoF in order to know NGOs and districts' budgets on forest and beekeeping related activities.

### **3/8 ANY OTHER BUSINESS**

#### **3/8/1 Update on National Forest Assessment**

18. Mr. Otieno informed the meeting that a Task Force Team and FAO expert to lead the undertaking of National Forest Assessment/ Ecosystem Inventory (NFA/ NFEI) are in place and a proposal document which will serve as road map is under preparation. It is anticipated that first draft will be ready by September 2007 and final NFA project document by December 2007. The meeting was further informed that there would be negotiations between MNRT and MoF on looking the possibility of transferring funds for carrying out NFA to Unilateral Trust Fund (UTF) of the FAO.
19. Mr. Timo (Finnish Embassy) indicated that initial preparation of NFA and mobilisation of resources will take place from the beginning of 2008 and the actual implementation of NFA will start from the beginning of financial year 2008/09.

#### **3/8/2 MNRT Forest Accounts**

20. Mr. Nyaronga informed the meeting that the Policy and Planning Division, MNRT in collaboration with Institute of Resource Assessment, UDSM have produced an evaluative Forest Resource Assessment report. The report provides estimates of the Forest Accounts (FA) in the country based on total economic value of various goods & services. The estimates take into account a broad range of values of forest goods and services in the formal market and informal market.
21. It was further noted that exclusion of substantial part of forest contribution in the national economic statistics accounts for gross underestimation of forestry sector's contribution to the Tanzania's economy –estimated at about 3 percent of GDP. The report will therefore be used as a guide and it will complement ongoing efforts to conduct National Forest Assessment particularly in developing monetary accounts.
22. Members asked MNRT to circulate the report to stakeholders for comments and updates.

**3/8/3 Update on National Forest Policy Review**

- 23. Forest Officer - Planning, Mr. R. Maro informed the meeting that the government has initiated a process to review National Forest Policy, 1998. He indicated that the process will entails: raising awareness among stakeholders for participation and agree on the review process; review performance of the current policy 1998 - 2006; prepare sector outlook for 10 years (2007 – 2010); elaborate and agree on goal, objectives and policy statements with stakeholders; and finally secure approval of the then draft revised policy.
- 24. Members advised FBD to ensure wide participation of the stakeholders during the review process of the National Forest Policy.
- 25. The meeting was also informed that review of the National Beekeeping Policy will not take place soon because the Beekeeping Act became operational recently in 2006 following the publication of the Beekeeping Regulations.

**3/9 DATE OF NEXT MEETING**

- 26. The meeting proposed that the next SWAp SC meeting should held in the first week of September 2007. However, the actual date of the meeting will be communicated later.

**3/10 CLOSING OF THE MEETING**

- 27. The Chairperson thanked members, wished them good success in their endeavours and safe journey back to their workstations and closed the meeting at 13.30 hours.

Approved for Circulation

J. S. Mgoo

23<sup>rd</sup> August 2007

**Secretary**

**Date**

Confirmation

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Chairperson

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Date