

## Cassian Sianga – Monthly Report February 2008

### Planned activities for the month of January

- Undertake orientation for Rehema in Arusha and Dar Es Salaam (FBD, TFCG etc.)
- Attend other issues as may be required by TFWG members
- Take three days off

### Achievement and reasons for deviation

- Was in Dar Es Salaam most of the time during the month of February introducing Rehema Mtingwa our Advocacy and Communication Officer for Mama Mitsu project. She was in Arusha the first week of February for orientation to the office before she returned to Dar es Salaam. In Dar Es Salaam I introduced her to most of our forestry working group members who have their offices based there by making physical visits and contact persons. We managed to get key contact members in all the offices visited. For more information of who we contacted there is a detailed report of my visit in Dar Es Salaam.
- The other important information to express is the visit we made to the Director of Forestry and Beekeeping to re-introduce the two project documents (Mama Mitsu and IFM) and Rehema. In the discussion with the Director Dr. Kilahama we also requested him to give TNRF a contact person for the projects (after presenting him with a letter for the same request). We also requested him to give his comments or suggestions regarding the two projects. He was very positive to both projects and requested me to make a presentation of the two projects to the following SWAp Steering Committee.
- Had a meeting in Dar Es Salaam as a team with Nike and Rehema on Mama Mitsu activities to be implemented for the preparatory phase (next three months). We basically came up with six key activities (getting approval from FBD and focal person, setting of PIU – The recruitment etc; signing of MoU, audit of situation – facts and figures, finalising project document and launch of campaign). All these were presented to a Forestry Working Group meeting for further discussion and action.
- With Andrew and Rehema we went to the Finish Embassy to sign the agreement contract for the preparatory phase.
- Was out of office for three days.

### Activities done and were not planned

- Conducted a Forestry working group meeting and presented the status of Mama Mitsu project. In this meeting we also presented tentative activity plans for the preparatory phase. Members of the group requested to be involved in most of the activities in the preparatory phase and especially in the planning for the launch of the campaign. They also asked to be informed of developments field implementation. The minutes of the meeting are available separately.
- Attended Forestry and Beekeeping Department SWAp Steering Committee meeting. In this meeting a presentation of Mama Mitsu and IFM projects was made. It was agreed in the meeting that to start with updates of the projects be a permanent agenda in the SWAp Steering Committee meeting. It was also recommended by the Director of Forestry and Beekeeping that IFM will work with his department through the Technical Committee until when proven otherwise. He also promised to send a letter to TNRF for a contact person for these projects.

### Activities for the month of March

- Undertake interviews for Mama Mitsu field coordinator

- Assist Rehema in setting up Dar Es Salaam office
- Write letter to Director of Forestry and Beekeeping for thanking him on contact person allocation
- Assist Rehema in defining final work plan for preparatory phase
- Finalize implementation phase Mama Mitsu with Andrew and present to TFWG
- Conduct FWG meeting to approve implementation phase
- Discuss with Andrew on TOR and implementation procedures for IFM