



United Republic of Tanzania
MINISTRY OF NATURAL RESOURCES AND TOURISM
FORESTRY AND BEEKEEPING DIVISION

**MINUTES OF THE SECOND NATIONAL FOREST AND BEEKEEPING
SWAp STEERING COMMITTEE MEETING HELD ON 28th MARCH 2007
AT NEW AFRICA HOTEL, DAR ES SALAAM**

A: PRESENT

Members

- | | |
|-------------------|---|
| 1. D.V.N. Kihwele | Forestry and Beekeeping Division (Chairperson) |
| 2. M. N.E. Mkocha | Tanzania Chamber of Commerce, Industry and
Agriculture (TCCIA) |
| 3. A.Sangeda | Food and Agriculture Organization of the United Nations |
| 4. T. Vihola | Embassy of Finland |
| 5. G. Batulaine | Embassy of Finland |
| 6. C. Peter | World Bank |
| 7. A Böhringer | GTZ & FBD |
| 8. K. Lukumbuzya | Royal Danish Embassy |
| 9. R. Mpendazoe | Embassy of Belgium |
| 10. F. Sekibaha | PMO-RALG |
| 11. F. Kilahama | UNDP Representative |
| 12. C. Sianga | Tanzania Natural Resources Forum (TNRF) - NGO
Representative |

Invitees

- | | |
|-----------------|--|
| 1. S. Iddi | Forestry and Beekeeping Division |
| 2. A. Akida | Forestry and Beekeeping Division |
| 3. P. Nyaronga | Policy and Planning Division, Ministry of Natural Resources
and Tourism |
| 4. Y. Mkwizu | IUCN |
| 5. M. Chijoriga | University of Dar Es Salaam |

B: ABSENT WITH APOLOGY

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| 1. T. F. Killenga | Policy and Planning Division, Ministry of Natural Resources
and Tourism |
| 2. E. Jansen | Royal Norwegian Embassy |

C: ABSENT

1. Representative from Ministry of Finance
2. Representative from Vice President's Office- Environment

D: SECRETARIAT

- | | |
|---------------|----------------------------------|
| 1. J. S. Mgoo | Forestry and Beekeeping Division |
| 2. G. Mkamba | Forestry and Beekeeping Division |
| 3. T. Ntemo | Forestry and Beekeeping Division |
| 4. R.S. Maro | Forestry and Beekeeping Division |

2/1 OPENING OF THE MEETING

1. The Chairman opened the meeting at 9.15 hours by welcoming members to the meeting. He asked them to introduce themselves.

2/2 ADOPTION OF THE AGENDA

2. The meeting adopted the Agenda as circulated prior to the meeting as follows:
 - (i) Opening of the meeting;
 - (ii) Adoption of the Agenda;
 - (iii) Minutes of 1st NFBK SWAp Steering Committee Meeting held at Kilimanjaro Kempinski Hotel, Dar es Salaam on 28th November 2006;
 - (iv) Matters arising from 1st NFBK SWAp Steering Committee Meeting;
 - (v) Findings and Recommendations of NFBKP Annual Joint Review 2007;
 - (vi) Programme Work Plan and Budgets for 2007/08;
 - (vii) Framework for Joint Financing;
 - (viii) Any Other Business;
 - a) TFS establishment
 - b) SWAp training
 - c) Landscape and NGO database
 - (ix) Date of Next Meeting.
 - (x) Closing

2/3 MINUTES OF 1ST NFBK SWAp STEERING COMMITTEE MEETING HELD AT KILIMANJARO KEMPINSIKI HOTEL, DAR ES SALAAM ON 28TH NOVEMBER 2006

3. The minutes of previous meeting were approved after making the following amendments/ corrections: (*ref in-situ corrections*).
 - (i) Page 1 under B members absent item 2: The word "President" was corrected to read **President's**.
 - (ii) Page 2 under agenda ½ para 2 the word introduces was corrected to read **introduced**.
 - (iii) Page 2 agenda 1/3 para 3 line 6 the words "will be" were replaced by **"is"**
 - (iv) Page 2 agenda 1/4 the word "forest" was corrected to read **"forestry"**.
 - (v) Page 3 agenda 1/4 para 6 (a) line 7 the word "of" was replaced by **"the"**.
 - (vi) Page 3 agenda 1/4 para 6 (c) line 5 the word **"of"** was inserted between the words "understanding" and "the". In line 12, the words "in" after participants was corrected to read "on", the word "process" to **"processes"** while in line 15, the word **"the"** after SWAp was deleted, "forest" was corrected to read **"forestry"**.
 - (vii) Page 3 agenda 1/5 para 1 line 1 the word **"of"** was inserted between "facilitator" and "SWAp".

- (viii) Page 4 agenda 1/5 para 8 (b) line 3, the word bundling was replaced by **“building”**.
- (ix) Page 4 agenda 1/5 para 8 (f) line1, the word **“on”** was inserted between agreed and the.
- (x) Page 5 agenda 1/7 para 11 line 1, the words FAO representative were rephrased to read **“Representative of FAO Country Office”**
- (xi) Page 5 agenda 1/7 para 12 line 2 the words **“here in Tanzania”** were added after the word approved while in line 3, the words **“after final approval is obtained from Belgium”** were added at the end of the sentence.
- (xii) Page 5 agenda 1/8 para 14 line 1, the word **“ordinary”** was deleted.

2/4 MATTERS ARISING FROM 1ST NFBK SWAP STEERING COMMITTEE MEETING

4. Under item 1/4 paragraph 6 (a) the meeting was informed that MNRT-SP was circulated for comments. However, as an oversight there was no set deadline and the procedure to be followed for submission of comments. The meeting requested secretariat to circulate strategic plan and workplan and budgets for 2007/08 to members for comments. Also representative from PMO-RALG informed the meeting that Strategic Plan for the ministry is not ready yet.
5. Regarding financial contributions including recurrent costs made by both the Government of Tanzania and Development Partners to implement the NFBKP (item 1/4 paragraph 6 (b) and (c), members were informed that the consolidated report 2005/06 showed contributions from each Party to implementation of the programme. However, the meeting was informed that the recurrent costs could not be easily differentiated from development expenditures and therefore the meeting advised Secretariat to work further on the budgets and come out with the recurrent expenditure for the financial year 2006/07.
6. A concern was raised regarding continuous absence of representatives from Ministry of Finance (MoF) and VPO (Environment) in the Committee meetings. The meeting noted that participation of MoF will address issues related to modalities for “Basket Funding” and “Budget Support” which are of interest to the government according Joint Assistance Strategy. Therefore, it was agreed that close follow up is made to ensure MoF and VPO-ED representatives participate in forthcoming meetings.
7. Noted the importance of maintaining calendar of events in the ministry that should be communicated to members of NFBK SWAp Steering Committee.

2/5 FINDINGS AND RECOMMENDATIONS OF NFBKP ANNUAL JOINT REVIEW 2007

8. Dr. Chijoriga (Consultant) presented summary of the findings and recommendations on the NFBKP Joint Annual Review 2007. She noted that Development Partners have not reached agreement on financial arrangements.
9. Comments, clarification were sought and recommendations to improve the draft report were made. Notes/ corrections on the recommendations are attached as **Annex 1** to these Minutes). The following main issues were noted and discussed:

- (i) The meeting questioned the having of an MoU between MNRT and PMO-RALG and therefore agreed to change to working modalities
- (ii) The meeting noted that under-funding of development programmes 4 and 5 because they are private sector oriented and the government role is facilitation and creation of an enabling environment.
- (iii) Agreed to cluster recommendations and reduce them to specific and omit ones that are already on progress.
- (iv) Informed that MNRT has five indicators in Poverty- Environment Monitoring Indicators and three of them are forest related.
- (v) Agreed that consultants should rephrase recommendations for ease of follow-up of the implementation.
- (vi) Secretariat was asked to circulate to members the published MKUKUTA Monitoring indicators for information.
- (vii) Recommended to strengthen coordination at PMO-RALG.
- (viii) Agreed that recommendations of the Joint Annual Review will be a permanent agenda of the NFBK SWAp SC in order to monitor their implementation on regular basis.

2/6 PROGRAMME WORK PLAN AND BUDGETS FOR 2007/08

- 10. Ms. G. Mkamba (BOP) presented draft NFBKP work plan and budget for 2007/08 amounting to 19 billion shillings. She indicated that the plan was drawn during planning exercise held from 27th February - 2nd March 2007 at Uhuru Hostel - Moshi, involving 85 staff from FBD HQ and out-stations.
- 11. It was agreed that the draft work plan and budget be circulated to members for comments and input.

2/7 FRAMEWORK FOR JOINT FINANCING

- 12. Dr. Chijoriga presented the concept paper on JFA. The meeting took note of the information and commended her for good work. Agreed that the consultant drafts JFA for SWAp.

2/8 ANY OTHER BUSINESS

(a) TFS establishment

- 13. The meeting was informed that Chief Secretary has approved Framework Document for TFS. Draft Establishment order is ready for endorsement by the Minister and submission to AGs Chamber for further consideration and processing.
- 14. Also informed that recruitment of CEO is yet to be completed. Launching of TFS may be effected in June 2007.

(b) SWAp training

- 15. Dr. Andreas informed the meeting that training on Joint Learning on SWAp is likely to take place in the 3rd or 4th quarter.

(c) Landscape programme and NGO database

16. Yasin from IUCN reported also that IUCN landscape programme will begin soon) and Sianga (TNRF) informed the meeting that development of NGO database is about to start.

2/9 DATE OF NEXT MEETING

17. Members suggested that the next SWAp SC meeting be held between 4th and 8th June 2007.

2/10 CLOSING OF THE MEETING

18. The Chairman thanked members, wished them success in their endeavours and safe journey back to their work stations and closed the meeting at 14.00 hours.

Approved for Circulation

.....
Secretary

.....
Date

Confirmation

.....
Chairperson

.....
Date

COMMENTS ON THE RECOMMENDATIONS OF THE NFBKP ANNUAL JOINT REVIEW REPORT 2007

1. GENERAL RECOMMENDATIONS:

- a. G1- the meeting recommended to strengthen FBD planning and coordination unit and assign responsibilities on sub-development to Schedule Officers
- b. G3 was rephrased to update programme work plan to 2008/09 -20011/12
- c. G4 the word inform was replace by request
- d. G 5 was deleted/ discarded
- e. G8 agreed to focus on strengthening coordination with MPEE and VPO-ED

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2. SPECIFIC RECOMMENDATIONS

2.1 Harmonised implementation between MNRT and PMO-RALG

- a. H2 - agreed to incorporate update on website and data capturing and retrieval
- b. H3 - agreed to replace MoU with working modalities
- c. Recommended to combine H 4 and H 5 and recasted to be measurable and implementable
- d. H9- recommended to focus on preparing communication guidelines

2.2 Harmonisation and Moves towards SWAp

- e. HM1.3 the word SWAp was replaced with programme
- f. HM 1.5 replaced world Bank by Development partners
- g. HM 1.6 noted to agree with VPO-ED and PMO-RALG when to establish committees
- h. Merge HM 1.7 and 1.8. replace the word creating with strengthening
- i. HM 1.9 - replace SWAp with NFBKP
- j. HM1.10 replace Mou with JFA

2.3 DP1 Forest Resources Conservation and Management

- k. Consider merging recommendations DP 1.1, 1.2.and1.3.
- l. Recommended to promote PES to strengthen forest conservation and establish strong link national forest ecosystem inventory with NAFOBEDA and other NBS as well as putting information into database

2.4 DP 2 Institutions and Human resources Development

- m. DP 2.3 replace the word “establish” with “merge and strengthen”
- n. DP 2.8 replace ministry with extension unit

2.5 DP 3 Legal and Regulatory Framework

- o. DP 3.1 recaste to focus on closing gaps
- p. DP3.3 noted that Tanzania is not signatory to AFLEG

2.6 DP4 Forest Based Industries and Sustainable Livelihoods

- q. DP 4.1. recommendation is ambiguous

2.7 Beekeeping Development

- r. DP 5.7 move to DP 3